

## **Cilymaenllwyd Community Council**

### **Minutes of Annual General Meeting held at Caffi Beca on Tuesday 6<sup>th</sup> June 2023 at 7.30pm**

**Present:** Councillors Anthony Jenner (Chair), Tudur Lewis (Vice Chair), Russell Davies, Anthony Eynon, Vivian Williams, Cllr Dorian Phillips, Rebecca Jaimangal-Jones, Ffion John, Michael Fussell, Julian Williams, Janice Morgan (Clerk/RFO)

*NB: Original date of AGM 30<sup>th</sup> May 2023 rescheduled to 6<sup>th</sup> June 2023 due to unavailability of Clerk*

**1. Apologies:** Dennis Jones

#### **2. Confirm minutes of last AGM 31st May 2022**

- Minutes of Annual General Meeting held at Caffi Beca, Efailwen on Tuesday 31<sup>st</sup> May 2022 as circulated to members were approved on the proposal of RD and seconded by TL.

#### **3. Annual Report 2022 – 23**

- The Council's annual report for 2022-23 had been drafted as a requirement of the Local Government and Democracy (Wales) Act 2021, and e-mailed to all prior to this meeting for comments. The report provides an overview of the council's business and activity and a summary of its income and expenditure.
- The Council approved the report and will now be uploaded onto the new website due to be launched within the next few weeks.

#### **4. Adopting 2022-23 Accounts**

- JM reported that the Annual Return for the Year Ended 31 March 2023 had been completed and being presented to the Council for approval.
- JM provided a summary of the accounting statement as follows:
  - balance carried forward 31 March 2022 was £9703
  - precept of £7000 received in 22/23
  - 3 years VAT claimed and also VAT 22/23, totaling £987
  - last year's expenditure was a total of £6,232.79. This included the clerk's salary and some outstanding salary paid to the previous clerk, amounting to £1450
  - expenditure also included £4783 on lighting, election costs including £1,910 (S137) as financial support to local organisations
  - balance carried forward 31 March 2023 is £11,459.71, resulting in 18%

variance between balance carried forward 31 March 2022 and balance carried forward 31 March 2023. This was due to: 22/23 accounts include 4 years' VAT; more payments made in 21/22 which should have been made in 20/21; more payments were due to be made before end of March 2023 i.e. signs, website and footlight charges to the value of £2641.94, however, these invoices were presented after 31 March 2023.

- bank reconciliation and explanation of variances forms have been completed
- The Council approved the Annual Return and was signed by AJ (Chair) and JM (Clerk). JM will now forward to the Internal Auditor, Rosemarie Davies, prior to submitting to the Audit Office.

## **5. Appointment of Chair and Vice Chair for 2023/24**

- AJ thanked all for their contributions during 2022/23 and handed over role of Chair to TL for financial year 2023/24. It was confirmed that RD would be Vice Chair.

*Meeting closed at 8pm.*