

## Cilymaenllwyd Community Council

### Minutes of the meeting held on Tuesday evening, 25th July 2023 at Caffi Beca at 7.30pm

**Present:** Tudur Lewis (Chair), Anthony Jenner, Anthony Eynon, Dennis Jones, Rebecca Jaimangl-Jones, Julian Williams, Cllr Dorian Phillips via Zoom, Janice Morgan (Clerk)

Two members of the public were present. Meeting was undertaken in Welsh with English translation provided

1. **Apologies:** Russell Davies, Ffion John, Michael Fussell,
2. **Declarations of interest:** DJ, JW and DP re Section 8 Planning (iii)
3. **Minutes of last meeting 06/06/2023:**
  - Bar one amendment in section 5 re advice to hold back on the footpaths rather than stop, the minutes of the Community Council meeting held on 6th June 2023 were accepted to be correct.

#### **Matters arising from the minutes:**

- Meini Gŵyr information board – has been installed by TL and AJ
- Ynys Fach picnic site – sign now in place and the County Council has undertaken tidying up work which includes installing a fixed picnic table. The bin has also been removed on a trial basis. Any issues to be reported to Cllr DP
- S6 Biodiversity Report/Action Plan  
**Action: JM to e-mail draft to everyone within the next few weeks**
- Website – development work is ongoing. Jamie King hopes to send a draft through within the next few weeks. It is hoped to have a local history page on the website where the community will be invited to share their knowledge, photos etc
- Launch of Twm Carnabwth Statue Appeal – the launch held at Caffi Beca on Monday 17th July was an excellent event, was well supported and had good media attention
- Clerk's contract of employment – approved
- Training Plan – on the agenda, see item 9
- Revised Standing Orders  
**Action: JM to e-mail the new Standing Orders for all to read and approve**
- Rebecca Riots memorial – RD has spoken to James Morris re small section of land for pulling in space opposite the memorial site. JMorris will discuss with his family

#### **4. Remuneration**

- JM reported that the £150 allowance will be paid to all Councillors for 2022/23 pro rata following this meeting.
- It was agreed to settle 2023/24 members' allowance which will be £156 next January 2024 so that payments can be made within the financial year.

#### **5. Sustainable Communities Grant Application**

- E-mail received from Jayne Pritchard, Sustainable Communities Fund Co-ordinator on 11 July 2023 confirming that our application has been successful. This email is not a letter to proceed and our award 'is subject to satisfactory due diligence checks'. The grant agreement is currently being finalised and will be sent very soon.
- Cllr DP praised Julie Sweet and JM for obtaining grant as much work had gone into writing and preparing the required documentation.

- It was agreed to form a subgroup to manage the project; members to include: AJ, RJJ, Cll DP, Julie Sweet, JM, Ramblers Cymru representatives Zoe Richards and Oliver Wicks and Jason Lawday to provide legal advice and best way forward. The sub-group to hold its first meeting as soon as the official grant letter and contract is received.  
**Action: JM to send an e-mail to the sub-group members inviting them to attend an initial meeting soon after the official grant letter has been received**
- Cllr DP reported that the County Council is looking into setting up stage payments as community council budgets will not be able to make all the payments upfront.
- It was confirmed that the contractor, following a tendering process, had been appointed
- The sub-group will need to draft terms of reference and will also need to take on board all the health and safety aspects, to include risk assessments
- Julie Sweet (member of the public present) suggested that aspects of this project would be appropriate to include in the biodiversity action plan e.g. the area which includes the project footpaths is regarded as a temperate rainforest and has its own unique climate; inclusion of bird boxes along the footpaths
- Footpath diversion requests – Jason Lawday has noted all the diversion requests and will need to be taken into account. These usually take 3 to 4 months to be processed if no objections.
- Cllr DP relayed concern raised by Jason Lawday re volunteers not properly trained in relation to footpath clearance  
**Action: Cll DP to forward the e-mail and link to the training guidance to JM**

## 6. Correspondence

- Letter received from Ffynnonwen Community Centre requesting increased funding support due to increased running costs. DJ proposed the sum of £700 and was seconded by AJ.

## 7. Finance Update and Signing Cheques

- JM provided a summary of the current finances: Current Account - £10,295.45; Saving Account - £739.47
- £310.19 received from HMCR for 22/23 VAT claim
- Internal Auditor Rosemarie Davies has undertaken an internal audit of accounts 2022/23 and presented a comprehensive report, endorsing accuracy of the accounts and all procedures correctly adhered to. However, a recommendation was made to include mental health matters as part of the community council business. This will be added to the agenda as a standing item.
- Cilymaenllwyd CC will be subject to a full audit this year (of 2022/23 accounts), therefore will be required to provide more information. JM is currently preparing all the documentation, to be uploaded onto a secure portal by 7th August.
- In accordance with the annual audit requirements, a notice to audit the accounts by electors has been displayed on the notices boards of Glandy Cross Shop, Ffynnonwen Community Centre and on the Cilymaenllwyd CC Facebook page, from 17/7/23 – 11/8/23.
- Cheques to be signed:
  - Caffi Beca for room hire - £25
  - One Voice of Wales for Training: JM - Code of Conduct training - £38.00
  - Clips for Meini Gŵyr sign, payable to JM - £27.83
  - Rosemarie Davies, Internal Audit 2022/23 - £72.00
  - Ffynnonwen Community Centre - £700
  - Clerk's Salary for first quarter (April – June) - £349.70

- Members' allowance payments 2022/23 – AJ, AE, TL, DJ, RD, VW - £150 each; RJJ - £104 (pro rata); Geraint James - £101 (pro rata). Total: £1,105

## 8. Planning

- The following planning requests were submitted since the last meeting:
  - (i) PL/06297 – 20/7/23: removal of condition 6 to allow retention of the wooden structure, Parc-yr-Odyn, Hebron, Whitland – under consultation 10/8/23
  - (ii) PL/05439 – 27/6/23: full planning permission, Cross Inn, Efailwen – erection of a dwelling and associated works
  - (iii) PL/06080 – 27/6/23: full erection of agricultural building for the storage of agricultural implements following sale of family barn, field adjacent to Llwynceirios, Hebron
- Concerns raised re the above PL/06080 planning application as it was reported that the building has been erected before approval of the planning application, plus hedges have been removed. Declarations of interest were made by DJ, JW and DP and therefore withdrew from the discussion.
- It was agreed to submit a letter voicing concern re erection of the building before full planning permission sought rather than opposing the actual planning application.  
**Action: JM to draft a response voicing concern and will share with all prior to submitting**  
**Action: JM to investigate seeking Section 106 contribution for the community Twm Carnabwth statue**

## 9. Training Plan

- The July/August training schedule has been e-mailed to all. FJ has expressed an interest to register onto the Code of Conduct training session on 22/8/23  
**Action: All to e-mail JM if interested in attending any training modules**
- AE attended the Code of Conduct online training on 12/6/23
- JM sent the Learning and Development Plan form (a training needs analysis exercise) to all for completion as the first step of formulating a 4-year training plan. One received to date  
**Action: All to complete the Learning and Development Plan form and return to JM by next meeting**

## 10. County Councillor's Update

- Cllr DB drew attention to the County Council's proposals to introduce 20 and 30 mph speed limits along roads throughout the county. The period of objection to each proposal expires 28th July 2023. It is likely that all the proposed speed limits within the community will go ahead except for the speed limit down to Caer Bedw.  
**Action: JM to recirculate the e-mail to all and will draft a response, to be submitted by 28th July. Councillors can also submit comments on an individual basis**
- Request made for the Council to cut the grass from Blaenafon up to Rebecca Riots memorial stone as children walk to school every day
- Many complaints received re dog fouling around Feidr Siôn, Pantycaws, Nebo. Cllr DP is a member on a task and finish group and reported that dogs must now be on a lead on a playing field. Complaints need to be either reported to the County Council or to Cllr DP
- Road surfaces – the only section which will be repaired currently is the section of main road from Caer Bedw up to Caffi Beca

- Y Cardi Bach – the ecology survey has been undertaken; a civil engineering survey will be undertaken next and further discussions with landowners. Some landowners are opposing; diversions onto footpaths could be alternative routes

#### 11. AOB

- It was reported that potholes are recurring and the quality of the repairs are poor. The section between Efailwen and Llanglydwen is particularly poor and also from Ffynnonwen to Efailwen (50 yards from the square)  
**Action: All to contact Cllr DP to report any potholes**
- Best wishes were conveyed to Cllr DP who will be receiving hospital treatment next week

#### 12. Date of Next Meeting

- Tuesday 26 September 2023 at 7.30pm at Caffi Beca.

*The meeting was closed by the Chair*

Signed .

Chair: 

Date: 26/09/2023